

ZION LUTHERAN SCHOOL  
2018 - 2019  
REGISTRATION FORM  
PRESCHOOL THREE'S

Three-Year-Old Preschool: Your child must be 3 years old by August 1, 2018 to register.

**PLEASE PROVIDE A COPY OF YOUR CHILD'S BIRTH CERTIFICATE & IMMUNIZATION RECORDS**

Child's Name \_\_\_\_\_  
(Last) (First) (Middle)

What do you wish for your child to be called at school? \_\_\_\_\_

\_\_\_\_\_ Male \_\_\_\_\_ Female Birthdate \_\_\_\_\_

Church Membership \_\_\_\_\_ Has your child been baptized? \_\_\_\_\_

Legal Father \_\_\_\_\_ Employer \_\_\_\_\_

Legal Mother \_\_\_\_\_ Employer \_\_\_\_\_

Status of Parents' relationship

( ) Married ( ) Divorced ( ) Widowed ( ) Never Married

Alternative Family Information (step-parents, adoptive parents, guardians, etc.)

Does the child live with both Legal parents? ( ) Y ( ) N

If no, please explain \_\_\_\_\_

Current Mailing Address \_\_\_\_\_

City State Zip code

Home Phone \_\_\_\_\_

MOM Work Phone \_\_\_\_\_ DAD Work Phone \_\_\_\_\_

MOM Cell Phone \_\_\_\_\_ DAD Cell Phone \_\_\_\_\_

Cell Phone Provider \_\_\_\_\_ Cell Phone Provider \_\_\_\_\_

Email Address Mom \_\_\_\_\_ Email Address Dad \_\_\_\_\_

Are you enrolling any other child in our school? \_\_\_\_\_ YES \_\_\_\_\_ NO

If Yes, which Class? \_\_\_\_\_ PS2 \_\_\_\_\_ PS3 \_\_\_\_\_ PS4 \_\_\_\_\_ OMWPK \_\_\_\_\_ Kind

Will you be carpooling with another family? \_\_\_\_\_ YES \_\_\_\_\_ NO

Did your child attend Preschool last year, if so where? \_\_\_\_\_

Does your child have any Allergies? If YES please List: \_\_\_\_\_

Please list other children in your household:

Name Age Name Age

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact: Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Your child will be assigned to a class by no later than mid-July. Their teacher will be calling in mid-August to set up a time for you and your child to visit their classroom.

**OVER**

**Please check session time and days enrolling:**

\_\_\_\_\_ Half-Day 8:00 – 11:00

\_\_\_\_\_ Full Day 8:00 – 3:00

\_\_\_\_\_ M

\_\_\_\_\_ T

\_\_\_\_\_ W

\_\_\_\_\_ TH

\_\_\_\_\_ F

Your child will be assigned to a class by no later than mid-July. Their teacher will be calling in early to mid-August to set up a time for you and your child to visit their classroom. If you intend for your child to be in our Extend Care Program during either the 2018 summer program and/or the 2018-2019 school year program you **must** complete separate registration forms. Admittance in those extend programs will be based on registration date. Thus, sign up early!

## Parent Authorization

1. I authorize the school to release information about my child for further education and/or treatment.  
 Y       N
2. I authorize the school to act in case of illness or injury if I cannot be reached.  
 Y       N
3. I authorize the school to use pictures which include my child.  
 Y       N
4. I agree to have my name and phone number included on the parent roster.  
 Y       N
5. I agree to allow my child to take supervised trips to other areas of the church building and grounds with a teacher or teacher's assistant (chapel, back yard).  
 Y       N
6. I agree to allow teachers or staff to apply antibiotic ointment to minor cuts and scrapes.  
 Y       N
7. I have read and agree with the Behavior Policy.  
 Y       N
8. I have read and agree with the Bullying Prevention Policy.  
 Y       N
9. I have read and agree with the policies and procedures as outlined in the Parent Handbook.  
 Y       N

Parent Signature \_\_\_\_\_

**Office Use Only. Parents: Do NOT fill out this section.**

Registration Fee \$150.00 before April 1<sup>st</sup>/\$175.00 after April 1<sup>st</sup>

Check number \_\_\_\_\_

Date Application Received \_\_\_\_\_

## Scripture Instruction in the Classroom

Thank you for your interest in our school. Zion Lutheran School has an admissions policy that opens the school to families who are spiritually like-minded, who are supportive of our philosophy, objectives, and standards of education, and whose children meet our enrollment standards. Our purpose is to serve families who desire not simply a private education, but a distinctly Christian education for their children.

Before applying for admission to our school, please read the Zion Lutheran School handbook provided in the enrollment packet. The handbook will introduce you to many of the school's policies, procedures, and expectations for both parents and students.

The first several pages of the handbook explain our religious purpose, mission, and beliefs. Zion Lutheran School is a ministry of Zion Lutheran Church, which is a member of the Lutheran—Church Missouri Synod. As a member congregation (and its associated school), we believe, teach, and confess without reservation the doctrines (teachings) of God's Word (the Holy Scriptures) and practice them in every area of our school ministry.

For example, if a question regarding biblical lifestyles arises in chapel or in your child's classroom, the pastor/teacher will answer from a biblical viewpoint consistent with our mission and belief statement. If your beliefs and lifestyle choices are not in agreement with our beliefs, the teacher's answer may create conflict in your child's heart and mind.

You may learn more about our biblical teachings through our church website ([zionseymour.org](http://zionseymour.org)) and especially through the LCMS website ([lcms.org](http://lcms.org)). You may also contact Zion's pastor for more information or to discuss any concerns that you may have about our teachings.

Biblical principles are integrated into all subject matter taught at our school. Our staff is committed not only to academic excellence, but also to teaching students how to apply the truths of God's Word to every aspect of life. If you are supportive of the teachings as outlined above and on the websites referenced, our school will complement the beliefs and ideals your child is taught at home. We look forward to partnering with you to educate your child in God's truth.

**I (we) understand it is a privilege to send our child to Zion Lutheran School and we shall support the principles, practices, and educational policies of the school in every way.**

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

# ZION LUTHERAN SCHOOL DISCIPLINE POLICY

## Behavior Management Policy

This policy has been written in order to promote the good health of children in our care.

We aim to teach children to behave in socially acceptable ways and to understand the needs and rights of others. The biblical worldview that guides the management of behavior exists with the program of Zion Lutheran School.

## *Methods*

- We require all staff, volunteers and students to provide a positive model of behavior by treating children, parents and one another with friendliness, courtesy and Christian care.
- We familiarize our staff with Zion Lutheran School's behavior policy and its guidelines for behavior.
- We expect all involved in our ministry—children, parents, staff, volunteers and students—to keep the guidelines, requiring these to be applied consistently.
- We work in partnership with the children's parents. Parents are regularly informed about their children's behavior by their child's teacher. We work with parents to address recurring inconsiderate behavior, using objective records to help us understand the cause and to jointly decide how to respond appropriately.
- All behavior logs are considered confidential information.

## *Our Practice*

- We organize the learning environment so that it has a positive impact on behavior in terms of space, access and choice of activities.
- We take a positive and consistent approach towards managing children's behavior.
- We recognize that every child is unique and handle issues of behavior in ways appropriate to the child's stage of development and level of understanding. This may include "time out" which is a time when the child is temporarily deprived of group interaction. If necessary, students who continue to disrupt the class will be referred to the director. Parent cooperation is expected.
- We encourage children to be aware of Zion Lutheran School rules and procedures.
- We establish clear expectations and boundaries for behavior, appropriate to the children's level of understanding.
- We give simple and clear instructions to the children and explanations are given of why something should be done.
- When behavior is unacceptable or causing harm, corrective language may be used.
- We record all significant incidents relating to behavior.
- We identify and implement strategies that encourage positive behavior.
- We deal with negative behavior at the earliest opportunity.

## *Encouraging Positive Behavior*

- We use praise specifically related to the children's actions or behaviors.
- If appropriate, we refocus the child's attention on another activity.
- We focus on activities and routines to encourage sharing, negotiation, and cooperation.
- We encourage responsibility in caring for others and our school building.
- We encourage positive behavior through play and learning activities.
- We model appropriate behavior in different contexts.
- We draw up rules based on the Ten Commandments (Exodus 20:1-17).
- We demonstrate that the child is a forgiven sinner even when behavior is adverse.
- We discuss with children acceptable behavior for all areas of learning and experience.
- We encourage children to use words to express dislikes or feelings.
- We help the children to develop assertive strategies to challenge bullying.
- We support the children to solve conflicts with other children.
- We support children's self-esteem by enabling them to be successful in play experiences and activities.
- We take the opportunity throughout the day to promote children's self-worth through giving attention and praise.

## *Strategies*

- We expect all staff, volunteers and students to use positive strategies for handling any inconsiderate behavior.

- We ensure that there are enough popular toys and resources available so that children are meaningfully occupied without the need for unnecessary conflict over sharing and waiting for turns.
- We acknowledge considerate behavior such as kindness and willingness to share.
- We support each child in developing self-esteem, confidence and feelings of competence.
- We support each child in developing a sense of belonging in the classroom, so that they feel valued and welcome.
- We avoid creating situations in which children receive adult attention only in return for inconsiderate behavior.
- We do not use techniques intended to single out and humiliate individual children.

### ***Procedure for Dealing with Unacceptable Behavior***

Behaviors considered to be unacceptable are:

Physical abuse—including biting, hitting, punching, pinching, scratching, kicking and pushing

Verbal abuse—including racist or sexist remarks, name calling, and swearing

Bullying—defined as persistent name calling, minor harassment (such as taking things, toys, etc. away from someone) and more major incidents involving physical violence or a group of children picking on one child

Spitting

Screaming or shouting inside Zion Lutheran School

Damaging the property of others or of Zion Lutheran School

Lack of respect for caregivers

Any unacceptable behavior by a child will be dealt with by the Zion Lutheran School staff in the following way:

- An immediate verbal response to the action shall be given.
- A gentle explanation to the child as to why the behavior was unacceptable shall be given.
- If unacceptable behavior persists, the child will be withdrawn from the group for a short period.
- If necessary, a child may be taken to another room to calm down.
- Parents will be informed if we feel that a child's behavior is particularly worrying.
- Consistency in behavior management is encouraged amongst parents and staff.

Zion Lutheran School staff will work together with parents to promote desired behavior.

- The first time an unacceptable behavior occurs, a letter or E-mail will be sent to the parents with a copy of the behavior policy and any other policy pertinent to the situation at hand.
- The second time an unacceptable behavior occurs, the parent will be called to pick up the child from school and a conference with the parent, teacher, and director will be scheduled.
- The third time unacceptable behavior occurs, the parent will be called to pick up the child and the child will be suspended for the next three school days.
- Should any further unacceptable behavior take place, the child will be evaluated for appropriate disciplinary action to be taken, up to and including withdrawal from the school program.
- For each occurrence of unacceptable behavior, a record will be kept.

### ***Rough and Tumble Play***

Young children often engage in play that has aggressive themes such as superhero and fantasy play. Some children appear pre-occupied with these themes, but their behavior is not necessarily a precursor to hurtful behavior or bullying, although it may be inconsiderate at times and may need addressing using strategies as above.

We recognize that teasing and rough and tumble play are normal for young children within acceptable limits. We regard these kinds of play as social and not as problematic.

We will develop strategies to contain play that are appropriate for the children, understood by them, and with acceptable behavioral boundaries to ensure children are not hurt.

We will make alternative suggestions to children who engage in fantasy play that goes against a biblical world view.

### ***Hurtful Behavior***

We take hurtful behavior very seriously. Most children under the age of five will at some point hurt or say something hurtful to another child, especially if their emotions are high at the time, but it is not helpful to label this behavior as “bullying”. For children under five, hurtful behavior is momentary, spontaneous and often without cognizance of the feelings of the person whom they have hurt.

We recognize that some young children behave in hurtful ways towards others because they have not yet developed the means to manage intense feelings that sometimes overwhelm them.

We will help them manage negative feelings by offering support, calming the child who is angry as well as the one who has been hurt by the behavior.

We help young children learn to empathize with others, understanding that they have feelings too and that their actions impact others' feelings.

We help young children develop pro-social behavior.

When hurtful behavior becomes problematic, we work with parents to identify the cause and find a solution together.

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**CHILD'S NAME**

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**DATE OF BIRTH**

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**PARENT/GUARDIAN SIGNATURE**

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**DATE**

**Zion Lutheran School**  
**Receipt of Parent Handbook**

My signature below certifies that I have read and understand the Parent Handbook at Zion Lutheran School.

Furthermore, my signature certifies that I agree to abide by all of the policies adopted by Zion Lutheran School. I also understand that failure to abide by these policies could result in the termination of care for my child/children.

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Parent Signature

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Date

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Parent Printed Name

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Child's Name



**Zion Lutheran School  
Transportation Policy**

We do not transport students at any time for any reason.  
Parents are responsible for transportation to and from school.

I understand and agree with the Transportation Policy.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Printed Name